

Sample budget Sheet – Dinner / Dance

INCOME		#	\$	ESTIMATED	ACTUAL
Ticket sales	Full price				
	Discounted				
	Freebies				
Sponsorships	Title				
	Auction				
	Food				
	Wine				
	Music				
	Entertainment				
	Venue				
Auction	Silent				
	Live				
Raffle	tickets				
	50/50				
Beverage sales	Wine				
	Beer				
Cash donations	Individual				
	Corporate				
EXPENSES					
Rentals	Hall				
	Dishes				
	Tent				
	Décor				
	Linens				
	Table/chairs				
Food	Meals				
Liquor	Beverage				
Entertainment	Music				
	Sound System				
	Lighting				
Auction	Items				
Printing	Program				
	Bid Sheets				
Signage					
Marketing	Advertising				
	Door Prizes				
Insurance					
Licensing	Liquor				
	Raffle				
Total Income				\$	\$
Total Expenses				\$	\$
Net income				\$	\$

Sample Budget – Golf Tournament

INCOME		#	\$	ESTIMATED	ACTUAL
Participants	Fee				
	Discounted				
	Freebies				
Sponsorships	Title				
	Greens Fees				
	Driving Range				
	Wine				
	Lunch				
	Dinner				
Hole Sponsorship					
Auction	Silent				
	Live				
Raffle	tickets				
	50/50				
Beverage sales	Wine				
	Beer				
Cash donations	Individual				
	Corporate				
EXPENSES					
Golf Course	Greens Fee				
	Lunch				
	Dinner				
	Carts				
Liquor	Beverage				
Signage					
Incentives					
Photographer					
Marketing	Advertising				
	Door Prizes				
Insurance					
Licensing	Liquor				
	Raffle				
Total Income				\$	\$
Total Expenses				\$	\$
Net income				\$	\$